

**FULL BOARD MEETING MINUTES
of the
BOARD OF MEDICAL EXAMINERS
4TH FLOOR LARGE CONFERENCE ROOM, 301 S. PARK AVE. HELENA, MT
1:01 p.m. – 5:00 p.m. THURSDAY, MAY 17
&
9:34 a.m. – 2:19 p.m. FRIDAY, MAY 18, 2018**

Conference Call Information:

**Day 1 - Call #: (406) 444-4647 Pass Code: 1026761#
Day 2 – Call #: (406) 444-4647 Pass Code: 1313561#**

THURSDAY, MAY 17:

1. Call To Order - Establish Quorum - Introduction of Board & Staff Members Present (00:00:00)

Board Members Present:

**Ms. Tanja Brekke – Board President
Dr. James Guyer
Ms. Christine Emerson
Mr. Brian Reed
Dr. James Upchurch
Dr. Bruce Hayward
Ms. Tammy Scott
Dr. Anna Earl
Dr. James Feist
Dr. Nathan Thomas
Ms. Katherine Tetrault
Dr. James Burkholder
Prof. Ana Diaz**

Staff Present:

**Mr. Ian Marquand – Executive Officer
Ms. Sara Hansen-Baiamonte – Board Counsel
Mr. Scott Magill – Administrative Specialist
Mr. Todd Younkin – Division Administrator
Dr. Harry Sibold – Medical Director
Mr. Ken Threet – EMS Training Officer
Ms. Marcie Bough – Board of Pharmacy Executive Officer**

Public Present:

**Dewey Hahlbohm – AAPA
Stacy Anderson
R.D. Marks
Anne Williams
Jean Branscum – Montana Medical Association
Larry Walker
Andrew Puckett
Michael Kays
Cecelia Zinnikas**

2. Approval and Tentative Modification of Agenda Order (00:01:48)

a. May 17-18, 2018

MOTION: (00:02) Dr. Feist moved to amend the agenda as discussed. Dr. Thomas seconded. The motion carried.

3. Review Minutes (00:02:37)

- a. March 16, 2018 Open Session (00:02:43)
- b. March 16, 2018 Executive Session

4. Public Opportunity to Comment (00:03:32)

(Presiding Officer Statement) "Under this item, the Board will offer an opportunity to members of the public in attendance to comment on any public matter under the jurisdiction of the Board that is not on the agenda of this meeting. Please note that a 'public matter' does not include contested cases or other adjudicative proceedings. While the Board cannot take action on any issues presented, the board will listen to comments and may ask staff to place the issue on a subsequent agenda. The presiding officer may limit the comment period in order to proceed with the board meeting."

5. A Board Conversation (non-action item): Physician Burnout (00:07:06)

6. A Board Conversation (non-action item): Physician Assistant Practice / 2019 Legislation *(Conversation to begin at approx. 2:45 p.m.)* (01:45:36)

7. A Board Conversation (non-action item): The Role of the ECP Training Coordinator *(Conversation to begin at approx. 4:15 p.m.)* (03:20:30)

8. Recess until Friday, May 18 * Meeting recessed at 5:11 p.m.*****

The Board will recess at approximately 5:00 p.m. The Board will then re-convene at approximately 9:30 a.m. on Friday, May 18 (following meetings of Screening Panel and Adjudication Panel) and continue its agenda. If any of the "Board Conversation" items are not complete by the end of the Thursday afternoon session, the Board will continue the conversation on Friday morning.

FRIDAY, MAY 18 (return from recess): *Meeting re-commenced at 9:35 a.m.*****

9. Compliance Report—LaVelle Potter (00:00:18) Day 2

- a. April 6, 2018 Screening Panel Report (00:00:36)
- b. April 20, 2018 Screening Panel Report (00:00:42)
- c. May 3, 2018 Screening Panel Report (00:00:49)
- d. May 18, 2018 Screening Panel Report (00:01:06)

10. Division Administrator's Report—Mr. Todd Younkin (00:15:28) Day 2

11. Board Action (00:01:34) Day 2

a. Designation to FSMB of BOME "Staff Fellow"—Mr. Ian Marquand (00:04:15) Day 1

MOTION: (00:06:20) Ms. Tammy Scott moved to designate Mr. Ian Marquand as BOME Staff Fellow for the FSMB. Dr. James Guyer seconded. The motion carried.

b. BOME appointments to Interstate Medical Licensure Compact Commission (00:01:40) Day 2

MOTION: (00:02:30) Dr. Bruce Hayward moved to retain Dr. James Feist and Mr. Ian Marquand to the Interstate Medical Licensure Compact Commission. Dr. Anna Earl seconded. The motion carried.

c. Clinical Pharmacist Practitioner applications (from Board of Pharmacy) Day 2

- i. Brittney Hobbs (00:03:54)

MOTION: Dr. James Burkholder moved to approve the application for Brittney Hobbs. Prof. Ana Diaz seconded. The motion carried.

- ii. Cynthia Gary (00:06:26)

MOTION: Dr. Bruce Hayward moved to approve the application for Cynthia Gary. Dr. James Upchurch seconded. The motion carried.

iii. Channa Richardson (00:08:45)

MOTION: (00:10:32) Dr. James Guyer moved to approve the application for Channa Richardson. Ms. Tammy Scott seconded. The motion carried.

d. Rulemaking (00:35:44) Day 2

- i. Update on MAR 24-156-84

e. Continuing Education (00:38:00) Day 2

- i. Set audit percentage for 2018 CE audit of ECP's

MOTION: (00:41:15) Dr. Bruce Hayward moved to remain at 5% for 2018. Prof. Ana Diaz seconded. The motion carried.

f. Correspondence (00:10:45) (00:42:11) Day 2

- i. MPDR Reports

g. Scheduling of Next Meeting / Meeting Planning (00:49:21) Day 2

- i. July 20, 2018

12. Board Committee, National Committee and Other Reports (including action items) (00:50:15) Day 2

- a. Medical Direction Committee—Dr. James Upchurch (00:50:22)
- b. Laws & Rules Committee—Ms. Tanja Brekke (00:50:44)
- c. Outreach Committee (00:51:24)
 - i. Request for presentation by MT Assoc. of Medical Staff Services, June 15, Billings (00:51:24)
 - ii. MMA Bulletins and Board articles (00:59:04)
- d. Acupuncture Committee—Ms. Tanja Brekke (01:08:20)
- e. Montana POLST Coalition Report—Dr. Harry Sibold (01:08:22)
- f. Report from FSMB Annual Meeting—Ms. Tanja Brekke, Dr. Harry Sibold, Mr. Ian Marquand (01:08:42)
- g. Report from AIM Annual Meeting—Mr. Ian Marquand (01:45:32)

13. Medical Director and ECP Training Officer Reports (01:48:00) Day 2

- a. Medical Director Report—Dr. Harry Sibold (01:48:16)
- b. Training Officer Report—Mr. Ken Threet (01:53:26)

MOTION: (01:59:07) Dr. Bruce Hayward moved to recommend to the National Registry that Dr. Harry Sibold be the state representative for advanced registry. Dr. Anna Earl seconded.

Dr. Bruce Hayward amended the motion change “recommend” to “request”. Dr. Anna Earl seconded. The motion carried.

14. Executive Officer Report—Mr. Ian Marquand (02:06:01) Day 2

- a. Budget Report (02:06:12)
- b. Application / Licensing / Renewal Report (02:10:09)
- c. Interstate Medical Licensure Compact update (02:10:43)
- d. Activities, Inc. Newsletter (02:14:10)

15. Working Lunch (Executive Session) (02:17:30) Day 2 *Begins at 12:04 p.m.*****

2-3-203. Meetings of public agencies and certain associations of public agencies to be open to public -- exceptions.

(3) The presiding officer of any meeting may close the meeting during the time the discussion relates to a matter of individual privacy and then if and only if the presiding officer determines that the demands of individual privacy clearly exceed the merits of public disclosure. The right of individual privacy may be waived by the individual about whom the discussion pertains and, in that event, the meeting must be open.

- a. MPAP Report—Mr. Mike Ramirez (01:22:16) Executive Session
- b. Non-routine applications requiring executive session (TBD by legal counsel and president)

16. Board Action (Continued) Day 2

a. Non-routine Applications (00:00)

- i. Thomas Thorgaard, EMR (Tabled) (00:59:40) Executive Session
- ii. Dylan Spang, EMR (Tabled)
- iii. Jordan Greer, PHYS (Tabled)
- iv. David Jeyaraj, PHYS (Tabled)
- v. Michael Kays, PHYS ASST (00:00:01) Executive Session

*****Executive Session Report*****

- 2 applications heard; 1 tabled, 1 denied

- vi. Eric Peebles, PARA (02:18:58)

MOTION: (02:39:04) Ms. Tammy Scott moved to extend the timeline of this application until July 21st, 2018. Dr. Nathan Thomas seconded. The motion carried.

17. Reports From Other State Agencies (02:39:50) Day 2

- a. DPPHS EMS/TS—Mr. Jim DeTienne

18. Adjourn (02:42:45) Day 2

MOTION: Ms. Tanja Brekke declared the meeting adjourned.